

**West St. Francois County R-IV School District
B.Y.O.D. (Bring Your Own Device) Policy and Form**

The West St. Francois County R-IV School District recognizes the value that technology devices add to the educational experience of all students. Therefore, the use of personally owned technology devices is permitted for students and staff when designated appropriate by the Building Administrator and Technology Department. In addition to what is outlined in this policy, all other Technology Policies apply to personally owned technology devices.

For the purposes of this policy:

Users: shall be defined as any currently enrolled student of the school district and all current employees of the school district as well as any other person(s) deemed acceptable.

Personally owned technology devices: shall be defined as any technology device that is privately owned by a user.

School property: shall be defined as any place which is owned, rented, or under the control of the West St. Francois County R-IV School District.

1. Personally owned technology devices shall be at the sole responsibility of the user. No technical support will be provided.
2. The district reserves the right to monitor and log all network activity of personally owned technology devices.
3. The district reserves the right to make determinations on whether specific uses of the personally owned technology devices are consistent with the district's Technology Policies.
4. The district reserves the right to confiscate personally owned technology devices in the event of a legal hold.
5. Personally owned technology devices may not disrupt the educational process, endanger the health or safety of the user or any other user, or involve illegal or prohibited conduct in anyway.
6. Users shall have filtered Internet access for educational use only. Access is provided by the district's guest wireless network. Users shall not attempt to connect to the school district's network in anyway.
7. Users are prohibited from using personally owned technology devices in dressing rooms, locker rooms, bathrooms, and other locations that are deemed private in nature by the Building Administrator. Users are also prohibited from using personally owned technology devices for video or audio recording unless approved by the Building Administrator.
8. Users shall not attempt to intercept or interfere with the transmission of the wireless network.
9. Users shall not attempt to compromise network security in any manner. Sharing or unintentionally stealing IP address information is strictly forbidden.
10. Users are not to attempt sniffer programs, IP spoofing, or other deceptive networking practices.
11. Users shall not be allowed any personal use during class time nor shall they access personal data plans while on school property.
12. Users are responsible for reporting lost or stolen devices as soon as they are aware of such an event.
13. The district shall not be held responsible for any physical, hardware, or software damage to personally owned technology devices. This includes computer viruses and virus related activities, including worms, spam, and pop-ups. Should a personally owned technology device which has been deemed appropriate for use by both the Building Administrator and the Technology Department be lost,

stolen, or damaged in any way, the school district shall not be held financially liable and will not reimburse the owner for the property nor shall the district reimburse or share cost for repairs.

14. Users must allow district personnel to physically access the personally owned technology devices so that the district's wireless access key can be inputted, updated, or removed.

Approval Procedure

1. Users must complete and sign the district's B.Y.O.D. Policy and Form. Parents/guardians of student users must also sign the policy/form.
2. Users must provide the district with specific information regarding the personally owned technology devices. I.E. Version of Operating System, name of Antivirus, and MAC Address. The district will maintain a list of criteria that must be met in order for personally owned technology devices to be allowed on the district's guest wireless network.
3. If criteria for a guest wireless connection are met, users must allow district personnel to physically access the personally owned technology devices so that the district's wireless access key can be inputted. If criteria for a wireless connection are not met, users may still opt to use the personally owned technology devices without a connection.
4. The use of personally-owned technology devices is permitted for students and staff when designated appropriate by the Building Administrator and Technology Department.

Disciplinary Action

Disciplinary action for users utilizing personally owned technology devices in district facilities shall be consistent with the district's standard policies and practices. Violations can constitute cause for revocation of access privileges, suspension of use of personally owned technology devices in district facilities, other school disciplinary actions and/or appropriate legal action. Exact disciplinary measures will be determined on a case-by-case basis. This policy is subject to change without notice.

I have read the West St. Francois County R-IV School District B.Y.O.D. policy and agree to abide by its provisions. I understand that the district is not responsible for any physical, hardware, or software damage to personally owned technology devices.

Name:

Operating System Version:

Antivirus Program:

Wireless MAC Address (District will fill this out):

Student Signature

Date

Parent/Guardian OR Employee Signature

Date